



HOW TO SEND AN EFAX

1. Start a new email and fill in the To: as below

1(your fax number here)@faxhd.com

You must include 1 + your fax number

2. Attach the .pdf file or .tif file.

Note: Anything typed within the body of the email will not be received as part of the fax. Only the contents of the attachment will be received.

Example:

The screenshot shows an email composition interface with a dark background. The 'To' field contains the address '15709661515@faxhd.com'. The 'Cc' field is empty. The subject line is 'Fax Example'. There is one attachment named 'report.pdf' with a size of '289 KB'. A small document icon is visible to the left of the attachment name, and a downward arrow is to its right.

3. Customers will receive an Email Notification confirming if the fax was successful or undeliverable - Queued Successfully, Queue Failed, Success Notification

Please see Hosted Fax Notification Samples PDF on our website for exact images of the email notifications.